



## **Job title: Persons with Developmental Disabilities (PDD) Support Worker**

### **Job Purpose**

The Persons with Developmental Disabilities Worker provides assistance in case management to residents at Ambrose Place. The PDD Worker assists residents to re-connect to their community, family, cultural identity and become more independent through assisting in meeting the goals set out with the resident goal setting. The PDD worker enhances living stability along with providing health care and housekeeping aid.

### **Duties and Responsibilities**

- Maintain an active caseload of under the supervision of the PDD Supervisor
- Assist PDD residents with community integration, life skill development, financial stability, socio-cultural activities, Job skill development
- Jointly review participant goals with COAST and PDD team on a regular basis and revise as necessary
- Provide intensive support to participants in Phase One (first 3-8 months)
- Ensure that their needs physically, emotionally, mentally and spiritually are being met
- Add accurate electronic case notes, computer records, program information, and critical incident reports in a timely fashion
- Add observation and comment to a well maintain current and accurate Resident file for each Individual you work with
- Participate in probationary evaluations and annual performance review.
- Attend scheduled staff and supervision meetings
- Perform other duties as required

### **Qualifications**

#### **Education and Experience**

- Minimum of one-year related employment experience or lived experience
- Post-Secondary certificate in health care or supportive community caregiver/life skills background is considered an asset

#### **Knowledge, Skills and Abilities**

- Strong written and verbal communication and interpersonal skills, result oriented, good time management, strong organizational and problem-solving skills
- Good working knowledge of Microsoft Word and Excel programs
- Familiarity with issues of poverty, homelessness and Edmonton's urban core
- Familiarity working with high risk populations and an understanding of Aboriginal cultures, history and current issues
- Ability to speak Cree, Blackfoot or Dene a definite asset

#### **Conditions of Work**

- May be required to work 8-12 hour rotating shifts, days, evenings, nights, weekends
- Operation of personal vehicle with required insurance

## **Screening Requirements**

- Vulnerable Sector Check and Criminal Background Check
- Driver's abstract, valid driver's license and proof of \$2 million PLPD insurance

## **Training Requirements**

- Standard First Aid and CPR
- Conflict Into Calm Training
- Suicide Prevention – Considered an asset
- Motivational Interviewing Skills – Considered an asset
- Med Admin